

Request for Permission to Sublet a Shared Ownership Property

Your name/s	
Property Address	
Reason for request to sublet and evidence provided	
Contact telephone number & e-mail address	
Has your mortgage lender confirmed that they have no objection to the letting (please provide a copy of consent letter)?	
Copy of mortgage lender consent enclosed Yes/No (if no, why not?)	
If you intend to use a letting agent, please provide contact details for the agent	

An administration fee is required to consider your request to sublet, please refer to our Menu of Home Ownership fees. This will be requested when we process your request.

I understand that if consent to subletting is given, I will remain fully responsible for all service charge for the property for the duration of the tenancy. If you have any queries, we recommend that you seek independent legal advice.

I am aware that the administration fee is non-refundable in the event that consent to subletting is not granted and/ or the subletting does not go ahead.

Signed		Date	
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Please return this form to:

E mail: legalpropertyteam@bromford.co.uk

Legal Property Team, Bromford, Shannon Way, Ashchurch, Tewkesbury, GL20 8ND